



Board of County Commissioners Agenda Request



Requested Meeting Date: January 5, 2021

Title of Item: County Relief Grants Certification

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| <input type="checkbox"/> REGULAR AGENDA <input checked="" type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY | Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i> | <input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing* |
| Submitted by: Jessica Seibert | Department: Administration | |
| Presenter (Name and Title): Jessica Seibert, County Administrator | | Estimated Time Needed: |
| Summary of Issue: Please see attached resolution to approve the County Relief Grants Certification Form. | | |
| Alternatives, Options, Effects on Others/Comments: | | |
| Recommended Action/Motion: Approve County Relief Grants Certification Form | | |
| Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> | | |

Legally binding agreements must have County Attorney approval prior to submission.

County Relief Grants Certification Form

Authorized by Laws of Minnesota 2020, 7th Spec. Sess. chapter 2, article 5

This Certification Form must be submitted prior to disbursement of the funds.

Submit by email to economic.development@state.mn.us

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|--|--|
| Name of County Aitkin County | Phone Number 218-927-7282 |
| Name and Title of Person Filling Out Form Jessica Seibert, County Administrator | Email Address jessica.seibert@co.aitkin.mn.us |

By submitting this application, the above-named county certifies it will honor all commitments in the statements below.

1. The distributed funds will be used by the county only in the following manner:

Counties shall use the funds to make grants to individual businesses and nonprofits that, to the extent it is feasible for the county to determine:

- are located in the applicable county in the state of Minnesota or on adjacent tribal land
- have no current tax liens on record with the secretary of state as of the time of application for a grant under this section; and
- were impacted by an executive order related to the COVID-19 pandemic

2. A county shall determine grant recipients and the grant amount awarded per grant.
3. Each county may use the greater of \$6,250 or 2.5 percent of the amount received under this program for administrative costs incurred from making grants under this program. A county may contract with a third party to administer the grant program on behalf of the county.
4. Grant funds must be used by the eligible business or nonprofit for operations expenses incurred during the COVID-19 pandemic.
5. A county may award a grant to a business that is owned by a tribal government and located on tribal land if the business has voluntarily complied with Executive Order No. 20-99.
6. Organizations such as nonprofits, nonprofit arts organizations, nonprofit museums, and nonprofit fitness centers that earn revenue similar to businesses, including but not limited to ticket sales and membership fees, are eligible for grants.
7. The county will periodically report expenditures from this funding source as required by the State of Minnesota.
8. Grants under this program must be awarded by March 15, 2021.
9. Distributed funds cannot be expended after April 1, 2021.

10. Counties must return any funds not expended by April 1, 2021 to the State of Minnesota by April 15, 2021.
11. Counties must complete and return required reporting spreadsheet by April 30, 2021. Submit by email to economic.development@state.mn.us
12. The county understands and will communicate to grant recipients that, in the event federal funding becomes available to fund this program, the funding source may change and the county and/or grantees must comply with all terms of the federal funding source and any applicable Single Audit Act requirements, including the need for federal single audits.

I certify I have the authority to complete this certification on behalf of the county.

| | | |
|--|-------|------|
| Signature of Chief Executive of County | Title | Date |
|--|-------|------|

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED January 5, 2021

By Commissioner: xxxx

20210105-xxx

County Relief Grants Certification

WHEREAS, the State of Minnesota has allocated \$313,202.96 to Aitkin County through the County Relief Grants program to assist businesses and nonprofit organizations that have been negatively affected by the COVID-19 pandemic;

BE IT RESOLVED, that the Aitkin County Board of Commissioners hereby approves the Certification Form for County Relief Grants.

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 5th day of January, 2021 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 5th day of January, 2021

Jessica Seibert
County Administrator